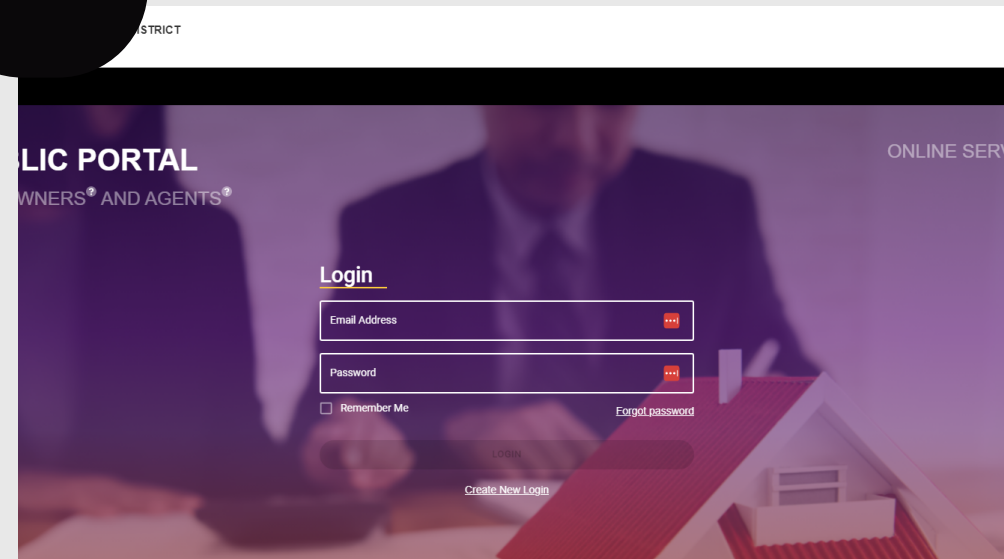


SCHEDULE YOUR INFORMAL MEETING

Schedule an informal meeting with a TCAD appraiser for a date and time of your choosing. You must have a portal account.

1



Login to your account at traviscad.org/portal

2

Property owners who file protests will also have the opportunity to discuss their evidence during a scheduled informal meeting. You must first file a protest, then you will have the opportunity to request an informal meeting.

[Schedule Informal Meeting](#)

Click the “Schedule Informal Meeting” action item.

3

STEP 1: SELECT PROTESTED PROPERTY

Please select the property you would like to meet on:

	Property ID
<input checked="" type="checkbox"/>	236671
<input type="checkbox"/>	865167

Select the property you would like to schedule. You can only select one property at a time.

4

A screenshot of the TCAD portal showing a calendar for April 2024. The date '2' is selected. Below the calendar is a table with columns for 'Date', 'Location', and 'Days Available'. The table contains one row with the date '4/2/2024 8:00:00 AM', the location 'Remote Telephonic Hearings', and '22' days available. A 'SCHEDULE' button is at the bottom.

Follow the prompts to select a date and time.

5

A screenshot of the TCAD portal showing a confirmation dialog for an informal meeting. The dialog has a title 'INFORMAL MEETING CONFIRMED' and a close button. It displays the meeting details: 'Your meeting has been scheduled for:', 'Date: Apr 2, 2024', 'Time: 9:00am', and 'Location: REMOTE TELEPHONIC HEARINGS'. Below this, it asks 'Do you have another property to schedule?' with radio buttons for 'Yes' and 'No'. An 'OK' button is at the bottom right.

Confirm your selection.



For additional assistance, contact the TCAD Customer Service Department at 512-834-9317 or csinfo@tcadcentral.org.