

APPRAISAL REVIEW BOARD

MINUTES OF MEETING

The meeting on June 26, 2019 at 7:45am was called to order by Ms. Thompson, Chair of the Appraisal Review Board. Members present of the meeting were:

Sara Becker	William Fields	Ernest Miller
Rufus Coburn	Wallace Henderson	Mohammed Razzaque
Felix Contreras	Eugene Jarman	Edna Rhambo
Storey Cordelle	Willie Johnson	Pamela Ross
Frank Dewhurst	Thomas King	Rufus Stanton
Janie Dykes	Diane Lee	Patricia Wilkins

Auxiliary Members

Tinka Adkins	Randall Dugger	Linda McDonough
Victoria Amey-Flippin	Randal Ellison	Warren Napier
Daniel Arredondo	Dora Fabelo	Talaya Needom
Ambrosia Azuila	Med Fadel	Jack Newman
Connie Barber	Susan Felder	Carol Olewin
Karol Bauman	Teresa Gaines	James Onyeneke
Charles Brading	Michael Garcia	Dwain Osborne
Stephen Brandt	John Gowan	Joe Pacheco
Daimon Briggs	Sheila Green	Janita Page
Barry Broughton	Cecile Hanna	June Patton
Michael Brown	Debora Harris	Rowland Persons
Catherine Burden	Sharon Harris	Craig Phifer
Patricia Burrall	Barry Harvey	Richard Pogrund
James Caballero	Ed Heimlich	Lorraine Ramsey
Laura Caffrey	Nathan Henry	Shannon Ramsey
Ernest Caldwell	Larry Hermance	Anthony Ross
Jennifer Carroll	Celso Hidalgo	Andres Salvado
Teresa Carruthers	Michael Hilbrick	Susan Sellars
Harvey Caughey	Mary Hilliard (9/6 correction)	Diana Shields
Hart Charnis	Margaret Howard	Stacy Smith
Berdell Collins	Helen Ingham	Patricia Sparks
Maria Colorado	Robert Jellison	Henry Stanley
Larry Conners	Vincent Johnson	Gene Stephens
Sandra Cortinas	David Jones	Gwendolyn Stroud
David Cox	Terence Kearns	Doug Stuart
James Daniels	Kendall Kelly	Bettye Taylor
Dean Davis	JoAnn Koster	Mary Taylor
Patricia Delgado	James Lozano	Rahim Torabi
Vikki DeLima	Raymond Lung	Carmen Vasquez
Stephanie DeMunbrun	Shirley Martin	Michael Waddell
Jane Dobsovits	Brandi Mastain	Rebecca Warren-Vrabel
Elizabeth Dombrowski	Wayne McBrien	Kenneth Whitefield

Appraisal District Staff: Rebecca Rodriguez

Quorum was established with 18 members present.

Discussion and Possible action on ARB Panel Recommendations for June 14, 17, 18, 19, 20 and 21, 2019.

Chair requested that PID #335900 be withheld from approval pending review of the Legal Authority to Represent.

Motion made by Ms. Wilkins and seconded by Mr. Jarman for approval of the panel decisions for June 14, 17, 18, 19, 20 and 21, 2019 and for hearings scheduled but not held because of failure to appear that they be determined forfeited with no change in the value determined by the Appraisal District.

Chair - Review the work of TARB consistency and uniformity discussing the following:

- Timely Reporting at 7:45a.m. (Red Letter day – Monday the day everyone signed in)
- Time off- Please make Dr. Appts in afternoon.
- Front office –TARB Ancillary staff instructed to communicate with Officers.
- Request to pause a hearing – Agents and appraisers should be ready to represent. Only exception will be the request for consult with legal counsel.
- Notice value/numbers given during testimony/TARB Decision: each panel decision will differ, make a determination and have a basis. Not bound by any recommendation of change if the evidence indicates the notice value is supported.

Breach of Professional Conduct

Zero Tolerance – Racial Slurs, Idle talk about members personal or private affairs (Gossip/Rumors), Advancing your Political or Religious Agenda

Not Acceptable or Tolerated

Rude behavior to support staff-make **NO** Comments
Help them get what they need. They are working even longer hours than you.

The TARB will be able to function without you if you choose to Participate in these activities.

Things employees generally like about their workplace
Challenge*Variety***Culture**

Dedicated to making this an “outstanding” work environment staffed by interesting diverse individuals at different stages in life and experiences.

Mr. Miller – Reviewed Procedural Matters

- Decision sheets – Common errors include lack of signatures, decisions not recorded correctly, Owner/Representative not recorded. Review of market value vs. the decision.
- Affidavit AM/PM – make sure they are stamped, if not find an officer. Put evidence in box as soon as filled out.
- At lunch/end of the day put the evidence box on agent table.
- Control sheets if you need one are in office.
- Reminder: Do not ask questions about evidence not introduced **DO NOT** testify.
- Panel chairs: Do not let agents argue with TCAD or TCAD appraisers argue with Agent.

The meeting was adjourned: Motion made by Mr. King, second by Mr. Gowan at 8:10am