

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
 JAMES VALADEZ
 CHAIRPERSON
 BRUCE GRUBE
 VICE CHAIRPERSON
 THERESA BASTIAN
 SECRETARY/TREASURER



MARYA CRIGLER
 CHIEF APPRAISER

BOARD MEMBERS
 TOM BUCKLE
 BRUCE ELFANT
 ANTHONY NGUYEN
 ELEANOR POWELL
 RYAN STEGLICH
 FELIPE ULLOA
 BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE DECEMBER 3, 2020 TELECONFERENCE MEETING

1. Call to order

Meeting called to order by James Valadez at 11:32 a.m. on December 3, 2020.

Due to COVID-19, in accordance with Texas Government Code 418.016, Governor Abbott announced the suspension of various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location. Pursuant to that suspension, this meeting was held utilizing the Zoom meeting service. Members of the public were not allowed to attend this meeting in person. The public was able hear, view and participate in this meeting while in progress online.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Bruce Grube, Vice Chairperson	Travis County	Absent
Theresa Bastian, Secretary	Austin ISD	Present
Felipe Ulloa	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Eleanor Powell	City of Austin	Absent
Ryan Steglich	Austin ISD	Present
Tom Buckle	West Travis County	Absent
Anthony Nguyen	East Travis County	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, Kate Alexander, Deputy Chief of Policy & Communication, Leana Mann, Director of Operations, and Dustin Banks, In-house Counsel.

3. Citizens Communication

Members of the Board of Directors heard from:

- Paul Robbins
- Sam Gentry

4. Consent Items

- a. APPROVAL OF THE MINUTES OF THE OCTOBER 23, 2020 MEETING
- b. TAXPAYER LIAISON REPORT
- c. SECTION 25.25B REPORT
- d. ACCOUNTING STATEMENTS
- e. LINE ITEM TRANSFERS
- f. PERSONNEL REPORT

MOTION: Approve consent agenda items 4A, 4B, 4D, 4E and 4F
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Bastian **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Theresa Bastian, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

Pulled from consent: Item 4C- Section 25.25B Report was pulled from the consent agenda.

5A. Discussion and possible action on ARB 2020 Budget Amendments to include additional budget request, line item transfers and ARB per diems.

Members of the board heard from: Marya Crigler, Chief Appraiser and Storey Cordelle, ARB Chairman

MOTION: Transfer \$88,425 from the TCAD 2020 budget to the ARB 2020 budget
RESULT: **APPROVED [5 TO 1]**
MOVER: Anthony Nguyen **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

NAYS: Theresa Bastian

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

5B. Discussion and possible action on ARB 2021 budget amendments to include line item transfers and ARB per diems.

RESULT: **ITEM TABLED**

5C. Discussion and possible action on Chief Appraiser report to include 2021 field work and valuation processes, communications and outreach programs, planned 2021 informal and formal processes.

Members of the board heard from: Marya Crigler, Chief Appraiser

RESULT: **DISCUSSED**

5D. Discussion and possible action on purchase from State of Texas contract #DIR-TSO-3763 of Dell Technologies EMC Storage Solution and Discussion and possible action on purchase from True Prodigy Tech Solutions of development costs for mobile field device and queue system solutions.

Members of the board heard from: Leana Mann, Director of Operations

MOTION: Approve purchase requests.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Bastian **SECONDER:** Felipe Ulloa

AYES: James Valadez, Theresa Bastian, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

5E. Discussion and possible action on appointment and compensation of taxpayer liaison officer.

MOTION: Approve contract.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Blanca Zamora-Garica **SECONDER:** Theresa Bastian

AYES: James Valadez, Theresa Bastian, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

At 1:04 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas

SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge. *(Item 5F)*

SEC. 551.076; Deliberations regarding security devices

At 1:35 PM, the Board resumed the public session and returned to Item 5F.

5F. Discussion and possible action on Chief Appraiser's performance review and employment contract.

MOTION: Mirror the current contract and extend the contract for 3 more years; Change the vacation roll-over for the Chief Appraiser to not have a maximum amount; In July have a subcommittee convene to make a recommendation that the full board can vote on by November for any future salary recommendations.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Ryan Steglich **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Theresa Bastian, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

5G. Discussion and possible action on carry-over of vacation hours in excess of 625 hours to 2021 due to COVID-19 pandemic.

Members of the board heard from: Marya Crigler, Chief Appraiser

MOTION: Approve item 5G.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Ryan Steglich **SECONDER:** Felipe Ulloa

AYES: James Valadez, Theresa Bastian, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

5H. Discussion and possible action on litigation and appeals related to pending lawsuits and anticipated lawsuits.

RESULT: **NO DISCUSSION**

5I. Discussion and possible action to add items to future agendas.

Note: Board Members requested the following items be added to the next agenda:

- Eleanor Powell recognition for 31 years of service as a board member for the Travis Central Appraisal District
- Update from ARB Chair on ARB operations
- Next Meeting- January 7, 2021 at 11:30 a.m.

5K. Adjournment

MOTION: Adjourn meeting at 1:43 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Bastian **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Theresa Bastian, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Anthony Nguyen

ABSENT: Bruce Grube, Eleanor Powell, Tom Buckle

Respectfully submitted,


Theresa Bastian

Theresa Bastian, Secretary

Approved:

J-V

James Valadez, Chairperson