

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
THERESA BASTIAN
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



BOARD MEMBERS
TOM BUCKLE
DEBORAH CARTWRIGHT
BRUCE ELFANT
VIVEK KULKARNI
ELIZABETH MONTOYA
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE JUNE 7, 2022 MEETING

1. Call to order

Meeting called to order by James Valadez at 12:45 p.m. on June 7, 2022.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Theresa Bastian, Vice Chairperson	Austin ISD	Present
Nicole Conley, Secretary	City of Austin	Absent
Tom Buckle	West Travis County	Present-Late
Elizabeth Montoya	East Travis County	Absent
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Present
Felipe Ulloa	Austin ISD/City of Austin	Absent
Blanca Zamora-Garcia	City of Austin	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Deputy Chief Appraiser, and Dustin Banks, In-house Counsel.

3. Citizens Communication

Members of the Board heard from: Eduardo Alarcon

4. Consent Agenda

- a. APPROVAL OF THE MINUTES OF THE FEBRUARY 17, 2022 MEETING
- b. SECTION 25.25B REPORT
- c. ACCOUNTING STATEMENTS
- d. PERSONNEL REPORT

MOTION: Approve consent agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia

SECONDER: Theresa Bastian

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5A. Discussion and possible action on Taxpayer Liaison Report.

RESULT: DISCUSSED

5B. Discussion and possible action on ARB Chairman Report.

RESULT: DISCUSSED

5C. Discussion and possible action on Chief Appraiser Report to include: 2022 Protest Season, Mass Appraisal report, 2021 Annual Report, and Taxpayer Outreach Programs.

Members of the board heard from: Marya Crigler, Chief Appraiser and Leana Mann, Deputy Chief Appraiser

RESULT: DISCUSSED

5D. Discussion and possible action on 2022 proposed budget to include directives to staff regarding the proposed budget.

Members of the board heard from: Marya Crigler, Chief Appraiser and Leana Mann, Deputy Chief Appraiser

RESULT: DISCUSSED

5E. Discussion and possible action on 2021 Annual Comprehensive Financial Report and audit results.

Members of the board heard from: Kevin Randolph, Eide Bailly Auditor and Leana Mann, Deputy chief Appraiser

MOTION: Approve 2021 Audit Results
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Vivek Kulkarni

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5F. Discussion and possible action on waiver of penalties and interest accrued by the City of Austin.

Members of the board heard from: Marya Crigler, Chief Appraiser

MOTION: Approve the waiver of penalties and interest due to late payment
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Deborah Cartwright **SECONDER:** Tom Buckle

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5G. Discussion and possible action on adjustment to 2022 pay schedule.

MOTION: Approve to implement COLA at 3% for all staff starting July 2022
RESULT: **APPROVED [UNANIMOUSLY]**
MOVER: Theresa Bastian **SECONDER:** Vivek Kulkarni

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5H. Discussion and possible action on changes to TCAD Personnel Policy.

MOTION: Approve changes to TCAD Personnel Policy
RESULT: **APPROVED [UNANIMOUSLY]**
MOVER: Theresa Bastian **SECONDER:** Tom Buckle

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5I. Discussion and possible action on public communications and outreach, TCAD website, and accessibility of members of the Board of Directors.

Members of the board heard from: Cynthia Martinez, Communications Officer

RESULT: **DISCUSSED**

At 12:12 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.0741 Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas

SEC. 551.072 Deliberations regarding real property

At 2:28 PM, the Board resumed the public session and returned to Item 5J.

5J. Discussion and possible action on conveyance of real property.

MOTION: Approve the letter of intent presented in Executive Session
RESULT: **APPROVED [UNANIMOUSLY]**
MOVER: Theresa Bastian **SECONDER:** Tom Buckle

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5K. Consultation with attorneys regarding legal responsibilities of members of the Board of Directors.

RESULT: **NOT DISCUSSED**

5L. Discussion and possible approval confirming prior authorizations of Chief Appraiser to appeal the Appraisal Review Board's order determining the protest for PID 352532 for tax year 2019.

MOTION: Approve the Chief Appraiser to appeal the ARB protest for PID 352532
RESULT: **APPROVED [UNANIMOUSLY]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Deborah Cartwright

AYES: James Valadez, Theresa Bastian, Blanca Zamora-Garcia, Bruce Elfant, Deborah Cartwright, Tom Buckle, Vivek Kulkarni

ABSENT: Nicole Conley, Elizabeth Montoya, Felipe Ulloa

5M. Discussion and possible action to add items to future agendas

Note: The following items were noted as items for upcoming board meetings or items requested by a board member be added to the next agenda:

- *Board of Directors training (Deborah Cartwright)*
- *ARB Chairman Report on ARB season (James Valadez)*

5N. Adjournment

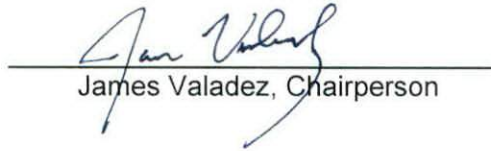
MOTION: Adjourn meeting at 2:33 PM

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson