

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
THERESA BASTIAN
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
ANTHONY NGUYEN
ELEANOR POWELL
RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE MAY 11, 2020 TELECONFERENCE MEETING

1. Call to order

Meeting called to order by James Valadez at 11:30 a.m. on May 11, 2020.

Due to COVID-19, in accordance with Texas Government Code 418.016, Governor Abbott announced the suspension of various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location. Pursuant to that suspension, this meeting was held utilizing the Zoom meeting service. Members of the public were not allowed to attend this meeting in person. The public was able hear, view and participate in this meeting while in progress online.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Bruce Grube, Vice Chairperson	Travis County	Present
Theresa Bastian, Secretary	Austin ISD	Present
Felipe Ulloa	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Eleanor Powell	City of Austin	Absent
Ryan Steglich	Austin ISD	Present
Tom Buckle	West Travis County	Present
Anthony Nguyen	East Travis County	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Director of Operations, and Dustin Banks, In-house Counsel.

3. Citizens Communication

None

4. Consent Items

- a. Approval of the minutes of the March 5, 2020 and March 25, 2020 meetings
- b. Taxpayer liaison report
- c. Section 25.25b report
- d. Accounting statements **[PULLED FROM CONSENT]**
- e. Line item transfers **[PULLED FROM CONSENT]**
- f. Personnel report

MOTION: Approve consent agenda items A, B, C and F
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Tom Buckle

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora- Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell

4D and 4E. Accounting Statements and Line Item Transfers

Members of the board heard from:
Leana Mann, Director of Operations

MOTION: Approve the accounting statements and line item transfers
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora- Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell

5A. Discussion and possible action on Chief Appraiser report to include: COVID-19 appraisal district operations update, 2020 mass appraisal report, 2020 protest status report, Attorney General opinion and requests of interest to appraisal districts, informal meeting update, formal hearing preparation, taxpayer outreach programs, and 850 EAL renovation status.

Members of the board heard from:
Marya Crigler, Chief Appraiser

RESULT: DISCUSSED

5B. Discussion and possible action on ARB reimbursement requests

Members of the board heard from:
Marya Crigler, Chief Appraiser
Leana Mann, Director of Operations
William Fields, Appraisal Review Board Chairman

MOTION: Table ARB reimbursement requests until next meeting
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Bruce Grube

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora- Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell

5C. Discussion and possible action on purchase from Converge One through cooperative purchasing contract of solution to expand capacity for formal telephone hearings.

MOTION: Approve request for purchase
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora- Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell

5D. Discussion and possible action on litigation report related to Texas Property Tax Code chapter 42 appeals.

Members of the board heard from:
Marya Crigler, Chief Appraiser
Dustin Banks, In-house Council

RESULT: DISCUSSED

5E. Discussion and possible action Travis County Court's first amended emergency order regarding COVID-19 and the effect on pending district cases.

Members of the board heard from:
Marya Crigler, Chief Appraiser
Dustin Banks, In-house Council

RESULT: DISCUSSED

5F. Discussion and possible action to add items to future agendas

RESULT: DISCUSSED

Note: Board Members requested the following items be added to the next agenda:

- *Appraisal Review Board reimbursement requests*
- *2021 proposed budget*
- *2019 audit results*

5G. Adjournment

MOTION: Adjourn meeting at 12:35 PM

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Bruce Grube **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora- Garcia,
Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell

Respectfully submitted,

Theresa Bastian

Theresa Bastian, Secretary

Approved:

J-V-

James Valadez, Chairperson