

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
THERESA BASTIAN
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
ANTHONY NGUYEN
ELEANOR POWELL
RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE MARCH 5, 2020 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:30 a.m. on March 5, 2020 at 8314 Cross Park Drive, Austin, Texas 78754.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Bruce Grube, Vice Chairperson	Travis County	Present
Theresa Bastian, Secretary	Austin ISD	Present
Felipe Ulloa	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present/Late
Eleanor Powell	City of Austin	Present
Ryan Steglich	Austin ISD	Present
Tom Buckle	West Travis County	Present/Late
Anthony Nguyen	East Travis County	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Director of Operations, and Dustin Banks, In-house Counsel.

3. Citizens Communication

None

4. Consent Items

- a. Approval of the minutes of the February 19, 2020 meeting
- b. Taxpayer liaison report
- c. Section 25.25b report
- d. Accounting statements
- e. Line item transfers
- f. Personnel report

MOTION: Approve consent agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Ryan Steglich **SECONDER:** Bruce Grube

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Eleanor Powell, Ryan Steglich, Anthony Nguyen

ABSENT: Blanca Zamora Garcia, Tom Buckle

5A. Discussion and possible action on chief appraiser report to include: ABOR meeting and data offer, February 26, 2020 letter from property tax 2020 informal and formal meeting preparation, cyber security training, taxpayer outreach programs, 850 EAL renovation status

Members of the board heard from:
Marya Crigler, Chief Appraiser

RESULT: DISCUSSED

5B. Discussion and possible action on ARB budget amendment

RESULT: DISCUSSED- NO ACTION TAKEN

5C. Discussion and possible action on furniture purchase for 850 E. Anderson Lane under US General Services Administration (GSA) Cooperative Purchasing Program

MOTION: Approve furniture purchase for 850 E. Anderson Lane
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Theresa Bastian

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora, Eleanor Powell, Ryan Steglich, Tom Buckle, Anthony Nguyen

At 12:10 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (*Item 5D, 5E, 5F*)
SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge.
SEC. 551.076; Deliberations regarding security devices

At 1:22 PM, the Board resumed the public session and returned to Item 5D.

5D. Discussion and possible action on response to letter from school districts to TCAD board, dated February 19, 2020, and other related matters.

MOTION: Authorize counsel to finalize letter he has drafted and send to school districts in response to their letter to the TCAD board dated February 19, 2020
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Eleanor Powell

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora, Eleanor Powell, Ryan Steglich, Tom Buckle, Anthony Nguyen

5E. Discussion and possible action regarding market data contracts for valuation process.

MOTION: Authorize counsel to take any action necessary to investigate any claims in regards to market data contracts.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Eleanor Powell

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora, Eleanor Powell, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSTAIN: Theresa Bastian

5F. Discussion and possible action on litigation and appeals related to pending lawsuits and anticipated lawsuits

RESULT: **DISCUSSED- NO ACTION TAKEN**

5G. Discussion and possible action to add items to future agendas

RESULT: **DISCUSSED**

Note: Board Members requested the following items be added to the next agenda:

- *Review resolution of BOD approval for lawsuits*
- *Public information request to Comptroller's office*
- *Update on litigation*
- *Next Meeting: Thursday, March 26, 2020 at 11:30 a.m.*

5F. Adjournment

MOTION: Adjourn meeting at 1:28 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora Garcia **SECONDER:** Eleanor Powell

AYES: James Valadez, Bruce Grube, Theresa Bastian, Felipe Ulloa, Blanca Zamora, Eleanor Powell, Ryan Steglich, Tom Buckle, Anthony Nguyen

Respectfully submitted,

Theresa Bastian

Theresa Bastian, Secretary

Approved:

J-V

James Valadez, Chairperson