

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
THERESA BASTIAN
SECRETARY/TREASURER



BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
ANTHONY NGUYEN
ELEANOR POWELL
RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE JANUARY 13, 2020 MEETING

1. Call to order

Meeting called to order by Tom Buckle at 11:30 a.m. on January 13, 2020 at 8314 Cross Park Drive, Austin, Texas 78754.

2. Establishment of Quorum

Tom Buckle, Chairperson	West Travis County	Present
Bruce Grube, Vice Chairperson	Travis County	Present
James Valadez, Secretary	Travis County	Present
Felipe Ulloa	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Eleanor Powell	City of Austin	Absent
Ryan Steglich	Austin ISD	Present
Theresa Bastian	Austin ISD	Present
Anthony Nguyen	East Travis County	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector	Absent

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Director of Operations, and Karen Evertson of Evertson & Sanchez.

3. Election of officers for the Board of Directors

MOTION: Elect James Valadez as Board of Directors Chairperson
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Blanca Zamora-Garcia

AYES: Tom Buckle, Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell

MOTION: Elect Bruce Grube as Board of Directors Vice-Chairperson
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** James Valadez

AYES: Tom Buckle, Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell

MOTION: Elect Theresa Bastian as Secretary/Treasurer
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** James Valadez

AYES: Tom Buckle, Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell

Note: The 2020 chairman, James Valadez, began conducting the meeting at item number 4.

4. Citizens Communication

Members of the Board heard from:

- Bill Fields, Appraisal Review Board Chairman
- Ken Martin, The Austin Bulldog

5. Consent Items

- a. Approval of the minutes of the December 18, 2019 meeting **[PULLED FROM CONSENT]**
- b. Taxpayer liaison report
- c. Section 25.25B Report **[PULLED FROM CONSENT]**
- d. Accounting statements
- e. Line Item Transfers
- f. Personnel report

MOTION: Approve consent items 5B, 5D, 5E, and 5F
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Bruce Grube

AYES: Tom Buckle, Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell

5A. Approval of the minutes of the December 18, 2019 Meeting

MOTION: Approve the minutes of the December 18, 2019 meeting with the correction to motion on item 5A.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Anthony Nguyen **SECONDER:** Theresa Bastian

AYES: Tom Buckle, Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell

5C. Section 25.25B Report

MOTION: Approve the 25.25B report
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Anthony Nguyen **SECONDER:** Ryan Steglich

AYES: Tom Buckle, Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell

6A. Discussion and possible action on 2020 protest season, including informal meeting process recommendation from Board Member Steglich.

Members of the Board heard from Marya Crigler, Chief Appraiser and Karen Evertson of Evertson & Sanchez.

MOTION: Motion for a straw vote (non-binding) to accept Ryan Steglich description of informal process
RESULT: **APPROVED [5 TO 3]**
MOVER: Bruce Grube **SECONDER:** Tom Buckle

AYES: Tom Buckle, Bruce Grube, Ryan Steglich, Theresa Bastian, Felipe Ulloa

NAYS: James Valadez, Blanca Zamora-Garcia, Anthony Nguyen

ABSENT: Eleanor Powell

6B. Discussion and possible action on appointment of Ag Advisory Board

MOTION: Reappoint Mauri Pottuu and Larry Mellenbruch to the Ag Advisory Board
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Ryan Steglich

AYES: Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell, Tom Buckle

6C. Discussion and possible action on contract for professional geographic information systems services.

MOTION: Approve contract with BIS Consulting

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Theresa Bastian

SECONDER: Ryan Steglich

AYES: Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell, Tom Buckle

6D. Discussion and possible action on allocation of funds from reserves for litigation for 2019 legal expenditures.

MOTION: Transfer from reserve for litigation to pay 2019 legal expenses

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Bruce Grube

SECONDER: Felipe Ulloa

AYES: Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell, Tom Buckle

6E. Discussion and possible action on Chief Appraiser Report, to include: 2020 homestead outreach, 850 EAL renovation status

Members of the Board heard from Marya Crigler, Chief Appraiser.

RESULT: NO ACTION NECESSARY

At 1:20 PM the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (*Item 5F & 5G*)

SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge.

SEC. 551.076; Deliberations regarding security devices

At 2:22 PM, the Board resumed the public session and returned to Item 6F.

6F. Discussion and possible action on contract for legal services

MOTION: Approve contract with Haynes and Boone, LLP
RESULT: **ADOPTED [5 to 1]**
MOVER: Bruce Grube **SECONDER:** Theresa Bastian

AYES: Bruce Grube, James Valadez, Felipe Ulloa, Ryan Steglich, Theresa Bastian

NAYS: Anthony Nguyen

ABSENT: Eleanor Powell, Tom Buckle, Blanca Zamora-Garcia

6G. Discussion and possible action on appeals report and litigation update, to include: Texas Disposal, Five Stone

RESULT: NO ACTION NECESSARY

6H. Discussion and possible action to add items to future agendas

RESULT: DISCUSSED

Note: Board Members requested the following items be added to the next agenda:

- *Informal meeting discussion*
- *Next meeting: Tuesday, January 21, 2020 at 11:30 a.m.*

5I. Adjournment

MOTION: Adjourn meeting at 2:30 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Felipe Ulloa

AYES: Bruce Grube, James Valadez, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Theresa Bastian, Anthony Nguyen

ABSENT: Eleanor Powell, Tom Buckle

Respectfully submitted,


James Valadez, Secretary

Approved:


Tom Buckle, Chair